

FLORIDA AIR NATIONAL GUARD
***** DRILL STATUS VACANCY ANNOUNCEMENT *****

ANNOUNCEMENT NUMBER: DSG 20-04

CLOSING DATE: Open until filled

TITLE: 125th Fighter Wing Religious Affairs Airman Superintendent (AFSC: 5R071)
(OPEN to ALL AIR FORCE COMPONENTS, NATION WIDE)

MIN/MAX AUTHORIZED GRADE: E-6(P)/E-7

UNIT: 125 FW/HC

DUTY STATUS: This is a Drill Status Guardsman (DSG) position only. Applicants are expected to meet all Unit Training Assemblies and Annual Training requirements annually.

Specialty Summary:

The Religious Affairs Career Field builds a culture of spiritual care and facilitates the free exercise of religion for Air Force members, their families and other authorized personnel. As experts in principles of religious diversity, religious accommodation, major faith group requisites, privileged communication and religious program management, Religious Affairs Airmen advise leaders at all levels on religious accommodation, ethical, moral and morale issues, especially for the enlisted force. As the enlisted component of Religious Support Teams (RST), Religious Affairs Airmen are uniquely trained in crisis intervention to include intervention counseling in moments of crisis, response to crises and suicide prevention and intervention. In addition, Religious Affairs Airmen are actively engaged and intentionally integrated into unit engagement plans to include unit meetings, commander calls, training with the unit and other unit activities. They also are trained in religious support to hospitals and mortuaries. Religious Affairs Airmen meet the diverse needs of military communities by managing religious programs, administrative, financial, and facility support. They recruit, train and organize volunteers for specific religious ministries. Religious Affairs Airmen conduct themselves in a manner that brings credit, pride and honorable distinction to the United States Air Force and its Chaplain Corps. Related DoD Occupational Subgroup: 156100.

Duties and Responsibilities:

Manage religious programs. Religious Affairs Airmen partner with chaplains to develop, manage, control and evaluate religious programs to ensure effectiveness. This capability is critical to Airmen and their dependents in contingency and steady state environments.

Resource and manage support of religious observances to include worship, liturgies, rites and other religious requirements for all faith groups.

Manage, in conjunction with Chaplain Corps personnel (e.g., Chaplains, GS [General Service] employees) manage manpower positions, personnel, lay volunteers, appropriated funds, Chapel Tithes and Offerings Funds (CTOF), non-appropriated and MWR funds, religious facilities, supplies and equipment.

Manage chapel administration to include records management, forms, publications, publicity, professional correspondence, background checks, operating instructions, suspense actions and other administrative needs of the Chaplain Corps mission.

Advise leadership at all levels on religious accommodation, ethical, moral, morale issues and needs, primarily for, and regarding, the enlisted force. Commanders, Command Chiefs, group superintendents, first sergeants and supervisors at all levels should know the issues affecting their Airmen and how to best address them. Religious Affairs Airmen are a trusted source for valid, real-time information. As the faces and voices of our enlisted Airmen, Religious Affairs Airmen integrate into units and appropriately advise leaders on the issues and challenges Airmen face.

Conduct crisis intervention counseling. The Chaplain Corps is the only function with 100% privileged communication (see 10 U.S.C. Chapter 47A, *Military Rules of Evidence*, Rule 503) and Religious Affairs Airmen are commonly the first line of care for Airmen in need. Facilitating care for Airmen early in a crisis enhances resiliency, mission readiness and capability. Crisis intervention counseling is an immediate, interventional approach to providing mental and moral support with the aim of restoring the person to the level of functioning prior to the crisis. This capability includes counseling in moments of crisis, response to crises and suicide prevention and intervention. While every NCO performs counseling (see AFPAM 36-2241, *Professional Development Guide*, and Section 10E), Religious Affairs Airmen possess the core capability to care for Airmen at the point of crisis. They are specially trained to identify potential problems and assist individuals get the professional help they need. Through crisis intervention counseling, Religious Affairs Airmen mitigate crises such as suicide, grief, traumatic stress or other forms of crisis. Religious Affairs Airmen will not, at any time, conduct spiritual counseling and will immediately refer people in need of spiritual counseling to a Chaplain. Religious Affairs Airmen may make referrals to other agencies for issues not of a spiritual nature as appropriate.

Intentionally integrate, as part of the RST, into unit ministry and engagement plans as a resource for meeting the spiritual needs of Airmen. Unit Engagement is best defined when unit members embrace chaplain assistants as “one of them” through participation in unit meetings, commander calls and other unit activities. Religious Affairs Airmen conduct unit engagement jointly with their RST partner(s) or independently.

Manage RST functions, personnel readiness and deployment taskings. Develops, coordinates and reviews operations plans and annexes. Coordinates religious and pastoral support requirements with base supporting agencies. Manages religious support during contingencies for combat or humanitarian relief operations. Coordinates religious and pastoral support requirements with base agencies. Prepares and presents religious customs and culture briefings. Responds to aircraft crash and mass casualty sites, hostage situations, casualty collection points, evacuation and deployment processing points and work centers. Conducts spiritual triage by applying listening, observation and interviewing skills. Protects privileged communication obtained through chaplain pastoral counseling and intervention counseling. Coordinates and facilitates force protection.

Specialty Qualifications:

The following is mandatory for award of the 5R071 Air Force Specialty Code:

- ***Knowledge*** is mandatory of the concepts and principles of religious diversity, religious accommodation, major faith group requirements, privileged communications, conflict management, screening and interviewing techniques, crisis intervention counseling, trauma response, suicide intervention and prevention, volunteer and religious projects and programs management, resource administration and internal controls, contingency planning, deployment and mobilization procedures, personnel readiness, force protection and physical security of resources.

- ***Experience:***

Qualification in and possession of AFSC 5R071. Also, experience in managing personnel and resources to advise leadership, conducting crisis intervention counseling, engaging in units and managing religious programs. Also, experience in leading and managing Chaplain Corps activities.

Eligibility Requirements

- ***Citizenship:*** Must be a citizen of the United States.
- ***Physical/Medical Requirements:*** Must be in good physical condition and be medically qualified in accordance with applicable Air Force and Air National Guard regulations. Must meet Air Force and Air National Guard fitness standards.
- No history of emotional instability, personality disorder, or other unresolved mental health problems (e.g. inappropriate, intense anger or difficulty controlling anger) within the last 7 years. Exception: Member treated for a short duration 1 year or less and has not required treatment for 8 continuous months and does not require on-going treatment.

- No convictions by courts-martial or convictions by a civilian court except for minor traffic violations and similar infractions listed in AFI 36-2002, Regular Air Force and Special Category Accessions.
- No record of disciplinary action for financial irresponsibility, domestic violence or child abuse.
- Never convicted in civil or UCMJ proceedings (to include judicial and nonjudicial punishment) for any type of drug abuse or drug-related offense.
- No history of disciplinary action (Article 15 or court-martial) for engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, Professional and Unprofessional Relationships.
- No record of disciplinary action (Letter of Reprimand [LOR] or Article 15) for lack of integrity, for violating ethical standards, or failure to exercise sound leadership with respect to morale or welfare of subordinates.
- No history of disciplinary action (LOR, Article 15) for displaying religious bias or unauthorized disclosure of privileged/confidential communication.
- Must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN17-1301, Computer Security.

Application Procedures:

Complete **AF Form 2030**, *USAF Drug and Alcohol Abuse Certificate* (website: www.e-publishing.af.mil).

Detailed resume of military and/or civilian work and educational experience. All breaks in employment and/or educational pursuit should be fully explained. (Short biographies are NOT acceptable.)

Current Report of Individual Person (RIP)

Current Point Summary

Physical Fitness Scores

Copies of last three (3) Enlisted Performance Reports (EPRs)

Conditional Release (If requesting transfer from the Air Force, Air Force Reserve, ANG of another state, or any other Military Component.)

Any DD Form 214, NGB Form 22, and discharge orders

Failure to provide all required documentation will result in elimination from further consideration.

Complete applications MUST be combined into one (1) single .pdf file format for submission. Other file formats such as .jpeg, .png, .tiff, cannot be accepted. Please compile your application package documentation in the order listed above and create a single .pdf file. As the application does require paperwork that contains PII, all submissions should be encrypted.

Please email application packages to:

Email: ryan.mitchell.18@us.af.mil

For questions or concerns, please email MSgt Ryan Mitchell Email: ryan.mitchell.18@us.af.mil

The Florida Air National Guard is an equal opportunity employer. Applicants will be selected for appointment through a quality oriented method of assessment which includes, but is not limited to, factors such as education, physical standards, experience, potential, motivation and moral qualifications.